

**SUMMARY OF PREVIOUSLY REPORTED VARIANCES
ON THE REVENUE BUDGET**

		Projected Outturn 31 March 2012 £'000	
1.1	April	212	Adverse
	May	223	Adverse
	June	42	Adverse
	July	62	Favourable
	August	114	Adverse
	September	25	Adverse
	October	248	Adverse
	November	88	Adverse
	December	85	Adverse
	January	182	Favourable
	February	234	Favourable

ITEM (in order of Corporate Priority)		MONTH(S) REPORTED
Promoting prosperity and well being		
1.2	LOCAL SUPPORT SERVICES GRANT The Department for Communities and Local Government announced on 22 March 2011 that East Herts Council is being awarded a Local Services Support Grant of £50k.	April
1.3	CONCESSIONARY FARES The costs associated with Concessionary Fares for 2010/11 are lower by £19k than anticipated when the accounts were closed and this will result in a favourable position in 2011/12.	May
1.4	HACKNEY CARRIAGE/PRIVATE HIRE SERVICE The general down turn in the economy is reflected in the demand for the Hackney Carriage/Private Hire service. As a consequence licence fees are anticipated to be adverse by £8k.	June
1.5	EMERGENCY PLANNING Issues around Travellers at Birch Green and the need to	August

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>use Bailiffs over a weekend will result in the Emergency Planning budget being overspent. When the full implications are costed and after discussions have been taken place between the Director of neighbourhood Services and the Portfolio Holder any further action that is required will be undertaken. To date a delegated decision was approved on 31 August 2011.</p>	
<p>1.6 LOCAL SUPPORT SERVICES GRANT</p> <p>The Local Services Support grant of £50k was identified in April as a windfall sum. In fact this had been budgeted for under a different income heading shown as a contribution towards rent deposits to alleviate homelessness.</p>	September
<p>1.7 HOSTEL RENT</p> <p>The occupancy rate at Hillcrest Hostel is now consistently higher generating circa £40k more rental income.</p>	September
<p>1.8 BUS SUBSIDY</p> <p>There is an anticipated underspend of £9k on the Bus Subsidy budget as the County contract with Arriva has terminated earlier than expected.</p>	December
<p>1.9 ANIMAL CONTROL</p> <p>An under spend of £3k is anticipated within the Animal Control budget as stray dogs are re-homed more quickly this year thus saving on kennelling services.</p>	December
<p>1.10 PEST CONTROL</p> <p>There has been less need to use an external contractor in the Pest Control Service to cover peak workloads and staff absence thereby saving £3k.</p>	December
<p>1.11 HOSTELS</p> <p>The Hostel is usually full therefore generating £50k of extra income.</p>	January
<p>1.12 LEISURE CONTRACT</p> <p>The Leisure Contract shows a £5k adverse variance due to actual inflation indexation varying to that forecast.</p>	February

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
Fit for purpose	
1.13 TURNOVER Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected overspend of £607k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.	April
1.14 EFFICIENCY SAVINGS Efficiency savings planned to be made in 2011/12 within the Printing and Desk Top Publishing services have yet to be resolved and total £53k.	April
1.15 TURNOVER Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected overspend of £612k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered. However, any redundancy and new strain costs have not been accounted for here, as there is a specific reserve set up for these costs in the MTFP.	May
1.16 TURNOVER Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected over spend of £587k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.	June
1.17 TURNOVER Salary budgets are constantly monitored and <u>essential Reference Paper 'C'</u> shows a projected overspend of £526k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.	July
1.18 HARTHAM The sale of land associated with the supermarket development at Hartham will generate a windfall sum of £50k.	July

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>1.19 OFFICE MOVES</p> <p>Costs associated with the office moves such as the disposal of redundant files, physical storage and moving staff temporarily during the refurbishment works is estimated to cost £21k.</p>	July
<p>1.20 INVESTMENT INCOME</p> <p>The movement and uncertainty in the financial markets has not made it conducive at this moment to invest further in structured deposits as per the original estimate. Therefore, investment income is anticipated to be £55k less than estimated.</p>	July
<p>1.21 TURNOVER</p> <p>Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected over spend of £506k. Restructuring proposals are now underway to address the position.</p>	August
<p>1.22 INVESTMENT INCOME</p> <p>A report to Audit Committee on 21 September 2011 related that Investment Income will be less than estimated by circa £200k due to the economic climate.</p>	August
<p>1.23 TURNOVER</p> <p>Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected over spend of £542k.</p>	September
<p>1.24 INSURANCE</p> <p>The re-tendering of the Insurance contract has resulted in a saving of £80k.</p>	September
<p>1.25 CORPORATE TRAINING</p> <p>There will be a saving of £25k on the Corporate Training budget.</p>	September
<p>1.26 IT LICENCES</p> <p>A review of the IT Licences budget has identified savings of £105k.</p>	September
<p>1.27 ASSET RECOVERY</p>	September

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
The Council is due circa £100k as a result of illegal asset recovery action regarding airport car parking.	
1.28 TURNOVER Salary budgets are constantly monitored and Essential Reference Paper 'C' shows a projected overspend of £468k.	October
1.29 ENVIRONMENTAL POLLUTION Various savings totalling £10k have been identified across supplies and services due to changing circumstances within the Environmental Pollution cost centre.	October
1.30 HOUSING GRANTS The Housing Grants budget will overspend by £9k as only half a year's funding was provided in the original budget.	October
1.31 RENOVATION GRANTS Windfall sums of £20k have been received as a consequence of repayments of Renovation Grants previously awarded.	October
1.32 EMERGENCY PLANNING Costs associated with dealing with Travellers such as Bailiffs and Hertfordshire Constabulary fees are expected to over spend the Emergency Planning budget by £20k.	October
1.33 TURNOVER Salary budgets are constantly monitored and Essential Reference Paper 'C' shows a projected overspend of £443k.	November
1.34 TURNOVER Salary budgets are constantly monitored and Essential Reference Paper 'C' shows a projected overspend of	December

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>£456k.</p> <p>1.35 TURNOVER</p> <p>Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected overspend of £403k.</p>	January
<p>1.36 ICT LICENCES</p> <p>The saving of £105k in ICT licenses fees has been approved previously (September 2011). It is proposed to apply up to £50k of this saving (a) to accelerate the pace of which services are configured in support of the business continuity plan and (b) to accelerate the pace of implementation of the new telephone system and of the reconfiguration of applications and printing across the network to address issues of compatibility with Citrix which provides for remote and home workers.</p>	February
<p>1.37 TURNOVER</p> <p>Salary budgets are constantly monitored and <u>Essential Reference Paper 'C'</u> shows a projected overspend of £389k.</p>	February
<p>Pride in East Herts</p>	
<p>1.38 CAR PARKS (PAY AND DISPLAY)</p> <p>A supplementary estimate was approved in 2010/11 to enable the car park pay and display machines to be altered to allow for a change in coinage.</p>	April
<p>1.39 CAR PARK COURT AND LEGAL FEES</p> <p>The Car Park's Court and Legal fees budgets will overspend by £10k due to a last minute 40% increase in debt registration fees imposed by the County Court.</p>	May
<p>1.40 CAR PARKS ADVERTISING</p> <p>The Car Park's advertising budget is anticipated to overspend by £15k due to the requirement to advertise new On-street Traffic Regulation Order for East Herts which is being prepared by Herts County Council. This was not advised at the point of preparing the 2011/12 budgets.</p>	May

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>1.41 CCTV</p> <p>The Executive agreed in February 2011 that the subsidy towards the full cost of CCTV cameras in town centres be continued for 2011/12 only and that the issue be considered further as part of the Community Safety Review. The maximum income will be £52k which is £13k short to that stated in the Estimates.</p>	June
<p>1.42 RECYCLING MATERIALS HANDLING PROJECT</p> <p>The Recycling Materials Handling project to introduce sorting/bailing equipment has been delayed due to the new contract and this coupled with the volatility of material prices will result in an under spend of £40k.</p>	June
<p>1.43 WASTE CONTRACT BUDGETS</p> <p>There is an early warning that within various Waste Contract budgets there will be an under spend of approximately £125k in 2011/12 with a full year effect £136k resulting from implementing shared services with neighbouring authorities through the new waste contractor. A full report will be submitted later in the year.</p>	June
<p>1.44 HERTFORD THEATRE</p> <p>The planned hydro electric plant located at the Hertford Theatre has been delayed with an adverse £11k effect.</p>	July
<p>1.45 BULKY WASTE INCOME</p> <p>Bulky waste income is currently under recovering by 25% due to falling demand for the service and could result in a £13k adverse position.</p>	July
<p>1.46 WASTE CONTRACT – TRANSITION COST</p> <p>There is an early indication that the costs of transition to the new waste contract have been lower than expected to date and an under spend of £100k is probable.</p>	July
<p>1.47 KERBSIDE DRY RECYCLING INCOME</p> <p>There is a possible £80k under recovery of income due to falling tonnage of materials collected regards kerbside dry recycling. This is a national trend associated with the</p>	July

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>economic downturn.</p> <p>1.48 RECYCLING BANKS MAINTENANCE</p> <p>The recycling banks maintenance costs are reducing following the successful removal of glass, cans and plastic banks thus resulting in a £8k favourable position.</p>	July
<p>1.49 KERBSIDE DRY RECYCLING INCOME</p> <p>The situation regarding Kerbside dry recycling income is estimating a shortfall of £120k as opposed to £80k reported last month due to falling tonnage of materials collected. This is a national trend associated with the economic downturn. In the event that there is no improvement in the position by year end short fall in income will be met by a call on the earmarked reserve set up to meet volatility in this income stream.</p>	August
<p>1.50 TEXTILE BANK SCHEME</p> <p>There is a net adverse position of £6k estimated on the Textile Bank scheme which is based on the first full months trading.</p>	August
<p>1.51 CAR PARK TICKET ADVERTISING</p> <p>Income of £2k will not be achieved through advertising on car park tickets as there is no market for the service.</p>	August
<p>1.52 CAR PARK RESIDENTS SCHEME</p> <p>Income of £5k from car park charges at Elm Road will not be achieved due to the delay of the Chantry Residents Scheme.</p>	August
<p>1.53 TRADE WASTE SERVICE</p> <p>The net favourable position on the Trade Waste service of £23k is primarily as a result of an under spend on the contract of £33k resulting from lower levels of business in the current economic climate. Partly of set by £10k less income again as a result of the economic climate.</p>	August
<p>1.54 TRAVELLER INCURSION</p> <p>Unplanned expenditure of £1k for security costs at grange Paddocks to prevent Traveller incursion has</p>	August

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
been incurred.	
1.55 PARKING ENFORCEMENT There will be a saving of circa £30k on the Parking Enforcement contract as a result of a re-tendering process.	September
1.56 KERBSIDE DRY RECYCLING The Kerbside Dry Recycling expenditure budget is anticipated to overspend by £15k due to increased transport costs for mixed cans and plastics.	September
1.57 TRADE WASTE SACKS Income from the sale of Trade Waste sacks is expected to be £3k less due to reduced business.	September
1.58 LEAF CLEARANCE The Medium Term Financial Plan put to Council in February made no provision for the autumn leaf clearance programme from 2011/12. This work is undertaken as part of the Waste Collection contract. At the Council Meeting in February which amended the MTFP there was a discrepancy between the cash sum requested and approved (£14k) to continue with leaf clearance for this year only and the level of work which many Members appear to have anticipated could be undertaken within the sum. To maintain leaf clearance at the same level as for 2010/11 which it is understood was Members expectations requires an additional £23,300 which is shown in the health check as an adverse variance.	September
1.59 STREET CLEANSING There is currently an under spend on Street Cleansing due to shared services savings and lower costs of transition. However, there is also a possible under spend of £13k due to less ad-hoc work needed this year. This subject to weather conditions for the remainder of the year.	October
1.60 RECYCLING	December

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>Additional Recycling miscellaneous income of £8k is expected, largely from the sale of broken bins and equipment for recycling/scrap.</p>	
<p>1.61 DOG WASTE BINS There will be a small underspend of £5k on the Dog Waste Bins budget.</p>	December
<p>1.62 CLINICAL WASTE Within certain budgets of the clinical Waste Service there will be a small net underspend of £5k.</p>	December
<p>1.63 DOMESTIC REFUSE COLLECTION There will be a further £15k underspend on the Domestic Refuse Collection contract in addition to the shared savings detailed previously. This is due in part to fewer paid collections.</p>	January
<p>1.64 TRANSPORT SUBSIDY The Transport subsidy for the Refuse Collection service will show an adverse £8k variance.</p>	January
<p>1.65 CAR PARK PENALTY CHARGE NOTICES Income from car park penalty charge notices is anticipated to be £10k more than the estimate.</p>	January
<p>1.66 ALTERNATIVE FINANCIAL MODEL The latest estimate of income from Herts County Council for the Alternative Financial Model and Transport is showing a favourable £101k over the original estimate.</p>	January
<p>1.67 TRADE AND DOMESTIC REFUSE ADVERTISING There will be a small underspend on Trade and Domestic Refuse advertising costs of £2k.</p>	January
<p>1.68 RECYCLING BANKS Budgets relating to the glass, cans, newspaper and plastic bring scheme banks show a net £8k adverse variance, primarily due to the economic downturn.</p>	January
<p>1.69 ALTERNATIVE FINANCIAL MODEL There is a possible reduction of £28k to last months favourable figure of £101k on the Alternative Financial</p>	February

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>Model and Transport regarding recycling due to the cost associated with disposing of contaminated waste.</p>	
<p>Shaping now, shaping the future</p>	
<p>1.70 NEW HOMES BONUS GRANT</p> <p>The DCLG announced the New Homes Bonus scheme. A sum of £415k has been awarded to East Herts Council. As yet, the MTFP makes no provision either for income from this source or how that income might be applied. The Local Development Panel will make proposals on the application of this funding for consideration by the Executive with recommendations to Council at its meeting on the 26 September 2011.</p>	April
<p>1.71 PLANNING DISCHARGE OF CONDITIONS</p> <p>Income from Planning Discharge of Conditions is predicted to be £12k favourable due to a greater level of developer activity than anticipated.</p>	June
<p>1.72 DEVELOPMENT CONTROL INCOME</p> <p>Development Control income has begun to fall against profile and as at the end of period five is £32k adverse. It is too early to predict an outturn.</p>	August
<p>1.73 DEVELOPMENT CONTROL</p> <p>Development Control income is falling and a shortfall of £75k is anticipated. The volume of work is being maintained, but only low value activity.</p>	October
<p>1.74 PRE-APPLICATION INCOME</p> <p>Applicants are seeking advice for planning in greater numbers and as a consequence will generate an additional £8k of pre application income.</p>	October
<p>1.75 LOCAL DEVELOPMENT FRAMEWORK</p> <p>There will be an under spend on the Local Development Framework budget of £60k as the next major stage in the LDF preparation process will be in 2012/13. This sum will slip and be added to Reserves. Therefore, there will be a neutral effect on the outturn at year end.</p>	October

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
1.76 PLANNING APPEALS Additional costs associated with the Bishop's Stortford schools planning appeal coupled with further Planning issues will add a further £81k to the expected expenditure.	October
1.77 BUILDING CONTROL Building Control income is expected to be £30k less as the number of applications has drastically fallen since November.	December
1.78 NEW HOMES BONUS GRANT No payments against the proportion of the New Homes Bonus Grant allocated for spending against Council Priorities are anticipated before 31 March 2012. Allowing for the payments now made to Parish and Town Council's a favourable variance of £317k is projected for the year.	January
1.79 DEVELOPMENT CONTROL INCOME Development Control income is expected to be £80k adverse as the number of applications continues to be lower than expected.	January
1.80 BUILDING CONTROL INCOME Building Control income is expected to be £50k less than forecast as the number of applications has fallen in December and January.	January
1.81 LOCAL DEVELOPMENT FRAMEWORK Spend on the Local Development Framework is now expected to reflect a £118k favourable variance due to projects not being in place to commit expenditure.	February
LEADING THE WAY, WORKING TOGETHER	
1.82 MEMBERS ALLOWANCE A review of the budget for Members Allowance has been identified an under spend of circa £65k.	July
1.83 MEMBERS IT EXPENSES	August

ITEM (in order of Corporate Priority)

**MONTH(S)
REPORTED**

Following a review of IT support given to Members, approval of a virement of £18k is sought from the projected under spend on Member's Allowance to cover Member IT expenses.

1.84 AUDIT FEES

October

External Audit fees are likely to be £25k less due to no longer having to pay the Audit Commission coupled with a rebate from them. Plus the standard audit fee from Grant Thornton is less than budgeted for.